

Coastal Monitoring Workgroup Meeting  
Meeting Minutes, Wednesday October 15 1:30-3:00pm

I. Introduction/Sign In

Karen Holman	Port District
Jason Edwards	City of San Diego
Patty Tenboan	City of San Diego
Mayela Padilla	City of Encinitas
Jamie Wood	City of Carlsbad
Paul Hartman	City of Carlsbad
Steven DiDonna	County of San Diego
Alison Witheridge	City of Oceanside
Danny King	City of Solana Beach

II. Review and Approval of Minutes

Group reviewed action items from Minutes. Minutes were approved unanimously.

III. Distribution of September Workplan

Paul distributed workplan and took the group through a discussion of the contents, focusing on any changes made to the document. The Port volunteered to manage the GIS information for inclusion in the report. The significant changes are as follows:

1. Page 6, Table 3 – New Sample Reduction Frequency Criteria (SFRC) requirements that comply with RWQCB requirements for notification
2. Page 9, Table 5 – New 95% Action Levels

IV. Review of Annual Report Needs

1. Section 1&2 – Same as last report (w/o the lagoon outfalls included)
2. Section 3&4 – Will be updated
  1. Group discussed including a graph similar to Weston’s to better show visually the individual storm drains. This will supplement the tabular format currently being used.
3. Port requested lab data from August-October by October 31<sup>st</sup> and Investigation summaries by November Meeting (November 12)
4. City of San Diego distributed their Investigations template and discussed it with the group. The group decided to add a column for “status” to include ongoing, closed or inconclusive, depending on the status of the investigation. The modifications will be to the spreadsheet by the City of San Diego and distributed to the group next meeting for review.

1. The group also decided to keep the comments short in the spreadsheet. If there is a large-scale investigation then a separate narrative may be submitted.
5. SMC Questions – The group briefly discussed the questions and brainstormed on how to answer the five questions. The results as follows:
  1. Possibly use 303(d) de-listing thresholds
  2. Use visual representation through GIS similar to what Weston does
  3. Adaptive narration based on quadrant scatterplot
  4. IC/ID template, possibly add “contributing source”
  5. Analyze exceedance rates since 2001 to determine any trendsThese were all just suggestions and nothing was finalized. These will be discussed in more detail at a later date/meeting

V. Review of Annual Schedule and Assignments

1. Port has volunteered to assemble the first draft outline of the Annual Report for next meeting. Sections 1&2 should be final draft since it won't change from last report.
2. Port will have first draft of the Annual Report by the December meeting (December 17) for review and comments

VI. Other Items

1. Mayela discussed the recent Bight '08 Microbiology workshop she attended in September. The Regional Monitoring Budget has \$165,000 budgeted for microbiology studies, so if we want to include any sites in our respective jurisdictions than its highly recommended to participate in this group. Mayela sent a follow-up email on 10/20/08 with all the details and meeting minutes.

VII. Next Meeting

- I. The group decided on the following schedule:
  - November 12<sup>th</sup>
  - December 17<sup>th</sup>
  - January 14<sup>th</sup>

All meetings are currently planned to be held at the City of Encinitas offices.